

# OPERATIONAL POLICY



**RUGBY  
UNION SA**

## GENERAL INFORMATION\*

Lead Area:	RUGBY OPERATIONS
Lead Procedure Title:	MATCH DAY PROCEDURE
Date last modified:	15 MARCH 2018

## SCOPE OF RESPONSIBILITY

- SA Rugby has introduced this policy to standardise the match day experience for all participants involved. This procedure is to be implemented and followed by the Club for each Match to be played at their home ground.

## STEP BY STEP PROCEDURES

- Each home club is to provide the following:

STEP	DESCRIPTION OF ACTION	RESPONSIBLE
1	Each Club is responsible for providing at least one (1) Ground Marshall for every home match day, and a Ground Marshall is to be ready, willing and able to fulfil their role for every home match played.  Visiting Clubs/Teams may also choose to appoint a Ground Marshall. In this case, the Ground Marshall's are required to work together in managing the off-field environment.	Club
2	Each Ground Marshall will be responsible for completing the Ground Marshall course BEFORE being appointed as a Ground Marshall  The Ground Marshall course is an online course via the Rugby Learning Centre (30 min).	Ground Marshall
3	The Ground Marshall responsible for home game set-ups must complete a Match Day Inspection report in hard-copy or via the Rugby Risk Management app available for Apple devices only. Hard Copies must be retained on file at the Club to be produced on request by RUSA.  If Match Day Inspection completed online (via Rugby Risk Management app) then the completed report is retained by Gow Gates insurers, and can be accessed as required.	Club / Ground Marshall
4	Set up the ground correctly in accordance with the Laws of Rugby Football including field markings, flags and corner posts (as documented on the Match Day Inspection report)	Club/ Ground Marshall
5	Provide facilities for the accurate and legible display of scores during each Match.	Club/ Ground Marshall
6	Ensure that the scoreboard is constantly maintained to reflect the current score during each Match.	Club/ Ground Marshall

\* This procedure has the effect of a Rule under the Competition Rules issued by the Union and terms used in this procedure and defined in the Competition Rules have the same meaning in this procedure and the rule of interpretation set out in the Competition Rules also apply to this procedure.

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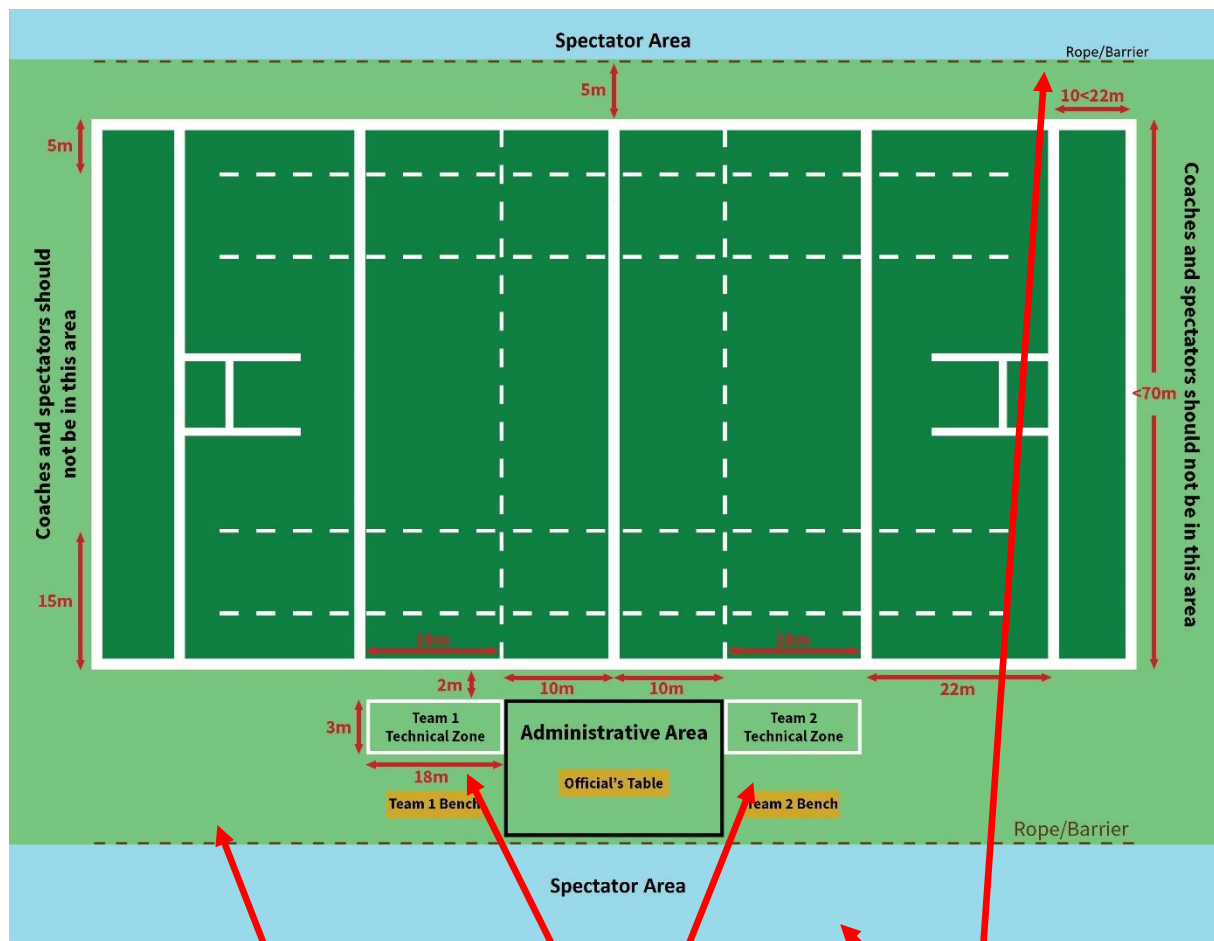


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7	<p>Home team must provide three (3) match balls all of which must comply with the specifications and requirements set down in the Laws of Rugby Football.</p> <p>Rhino “Vortex Pro” balls (as provided by RUSA to each Club at the commencement of the Season) <u>must</u> be used for the following matches:</p> <ul style="list-style-type: none"> <li>- Premier Grade Firsts</li> <li>- Premier Grade Reserves</li> <li>- Division 1 Firsts</li> </ul>	Club/ Ground Marshall
8	Provide First Aid facilities and equipment to the extent required to comply with any Player safety directives issued from time to time by Rugby Australia and notified to the Club by the Union, and including those items listed in the Match Day Inspection report.	Club/ Ground Marshall
9	Provide a clearly visible and safe barrier around the Playing Enclosure, 5 meters from the sideline where practicable (per the Match Day Inspection report).	Club/ Ground Marshall
10	Mark an area 6 meters x 3 meters (Technical Zone) Which may be utilised by <b>Trainers and Water Runners only</b> . Other match participants (including Coach, Manager, Reserve Players and other Officials) should be in a designated location greater than 5 meters from the touch line. Refer to diagram below	Club/ Ground Marshall
11	Ensure at least one Trainer is present at the commencement of the Match (Recommended to be current first aid qualified).	Club/ Ground Marshall
12	Liaise with the appointed referee to ensure matches commence as scheduled.	Club/ Ground Marshall

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**Playing Enclosure:**  
 Match Participants only are permitted within the playing enclosure.  
 Match Participants are:

- Coach
- Manager
- Reserve Players
- Trainers
- Water Runners

**Technical Zone:**  
 Only Trainers and Water Runners are permitted in the technical zone during a match

**Spectator Area:**  
 This area is for anyone not directly involved in the match. This area should be roped/baricaded at least 5m from the playing area

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