

GENERAL INFORMATION

Lead Area:	RUGBY OPERATIONS
Lead Procedure Title:	REPORTING THE NON-APPEARANCE OF A REFEREE
Date last modified:	8 FEBRUARY 2018

SCOPE OF RESPONSIBILITY

- This procedure is designed to respond to the situation that for whatever reason, an assigned referee at an SA Rugby club fixture does not present.
- The procedure is aimed of informing all relevant persons of the situation and ensuring that the match can be completed

STEP BY STEP PROCEDURES

- Procedure for dealing with the failure of an assigned referee to present prior to the Game

STEP	DESCRIPTION OF ACTION	RESPONSIBLE
1	In the instance when an assigned referee fails to present prior to a Game, the Club Secretary must contact Rugby Union SA, on 0423 367 109	Club Secretary
2	Two possible outcomes: a. Stand in referee appointed and any changes to the match time communicated based on travel time, etc. b. No referee available leads to home Club Secretary/ Team Managers identifying one or more suitable replacements with a minimum of a current SmartRugby accreditation.	SARURA Secretary/ Club Secretary/ Team Manager
3	If there is no suitable replacement available the match must be abandoned and the Rugby Administrator must be informed. A draw will be recorded for this game.	Club Secretary

OTHER INFORMATION

- All insurance requirements are met as long as the stand in referee is SmartRugby compliant

DOCUMENTS REQUIRED TO IMPLEMENT PROCEDURES

- SA Rugby Competition Rules
- SA Rugby Key Contacts – as emailed to Clubs at the start of the season