

OPERATIONAL POLICY



GENERAL INFORMATION

Lead Area:	RUGBY OPERATIONS
Lead Procedure Title:	RESULTS PROCEDURE
Date last modified:	8 FEBRUARY 2018

SCOPE OF RESPONSIBILITY

- This procedure is to be followed by all clubs following each round of the season in which a junior, senior or women's rugby match has been played to ensure results are available on Facebook, Rugby Union website and the Sunday Mail newspaper.

STEP BY STEP PROCEDURES

- Senior, Women's and Juniors Match Results Procedure

Step	Description of action	Responsible
1	A representative from the home club (Preferably secretary) in which one or more home game/s has been played must collate the result/s of both the home and away teams.	Club Representative/s
2	The match scores of Juniors (U12 and higher), Senior and Women's Rugby must be submitted via text to 0423 367 109 by 5:30pm on the day of scheduled match to allow Rugby Union SA to make results available to the various forms of media. <ul style="list-style-type: none">• Failure to submit a score VIA TEXT may result in your scheduled match results <u>not</u> being present on media.	Club Representative/s
3	Follow team sheet procedure to ensure teams sheets are submitted through Rugbylink by the due date. See team sheet policy	Club representative